

Executive Member	Councillor Lynne Brooks
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Date	22 November 2016

Ward (s) affected	N/A	Key Decision	No
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Subject	2017/18 Council Meeting Schedule
RECOMMENDATION	
The Executive is asked to approve the meeting schedule for 2017/18 as set out in Appendix 1 to this report.	

CORPORATE PRIORITIES
The schedule of meetings is planned to enable the Council and its various decision-making bodies to meet the Corporate Strategy and its priorities.

The Executive has the authority to determine the Recommendations

1.0 BACKGROUND

The Council's meeting schedule runs from after the annual meeting in May each year.

Attached at Appendix 1 is the proposed schedule of meetings for 2017/18. The Schedule assumes 6 cycles of the Executive for the year with corresponding Scrutiny Committees although the Chairman of the Scrutiny Committee may insert additional meetings of that Committee such as for the purposes of external scrutiny (one has been included at this stage).

Meetings of the Audit, Development Control, Licensing and Standards Committees follow their usual frequency.

Meetings of the Working Groups of the Executive have been scheduled.

A number of dates are allocated for Seminars as required.

Legal Implications

The Council is legally required to make decisions as set out in its constitution and the meeting schedule is set out to achieve this.

Financial and Risk Implications

None from approving this schedule.

2.0 OPTIONS

Option One: The Executive can approve the meeting schedule for 2017/18 as set out in Appendix 1

Option Two: The Executive could ask that the meeting schedule be given further consideration by the Officers and a revised schedule submitted to the February meeting of the Executive.

3.0 CORPORATE IMPLICATIONS

Monitoring Officer commentary

The Monitoring Officer has confirmed that all relevant legal implications have been taken into account

S151 Officer commentary

The S151 Officer has confirmed that there are no financial implications arising from the approval of the meeting schedule.

Equalities Implications

The impact on officers attending evening meetings is addressed by relevant Corporate Heads of Service.

Employment Issues

As above.

Sustainability Issues

None.

Consultation

None.

4.0 BACKGROUND PAPERS - None.

MEETING SCHEDULE 2017/2018

(Meetings are held at 7.00pm on unless stated otherwise)

Development Control (Wednesday)	7 June 5 July	2 August 6 September	4 October 1 November	6 December 3 January	7 February 7 March	4 April 2 May
Scrutiny Committee	6 June	12 September	17 October 14 November 30 November (External Scrutiny)		23 January 13 March	
Executive	20 June	26 September	31 October 28 November		6 February 27 March	
Audit	29 June (draft accounts)	21 September (final accounts)	23 November		8 March	
Council	11 July		10 October	5 December	20 February 6 March (reserve)	22 May (Annual)
Licensing			11 October		21 March	
Standards		13 September			28 March	
Planning Policy Working Group	14 June	20 September	8 November	24 January	14 March	
Wellbeing Working Group	21 June	27 September	22 November		21 February	
Sustainable Economy Working Group	12 July		15 November	17 January		11 April
Thomas Flack Working Group			13 November			

Bank Holidays

29 May 2017
 28 August 2017
 25 and 26 December 2017
 1 January 2018
 30 March, 2nd April 2018 & 7 May 2018

Elections

3 May 2018 (District)

Possible Seminar Dates

27 June; 19 September; 7 November; 16 January; 20 March

